

**New Mexico Transit Association
Board Meeting
February 17, 2022 at 12:00 p.m.
Virtual using Zoom**

Standing Items:

1. Call to Order
2. Roll Call

Board Members:

Joe Hardin (President), representing 5310 programs

Present / Absent / Called In

Elizabeth Carter (Vice President), Director at Large

Present / Absent / Called In

Ed Powers (Treasurer), Director at Large

Present / Absent / Called In

Christy Ladd, (Secretary), Director at Large

Present / Absent / Called In

David Harris (Ex-Officio)

Present / Absent / Called In

James Barela, Director at Large

Present / Absent / Called In

Mike Bartholomew, representing 5307 programs

Present / Absent / Called In

Mary Collins, representing 5311 programs

Present / Absent / Called In

Gary Guinn, Business Member

Present / Absent / Called In

Tom Marking, Professional Business Member

Present / Absent / Called In

Anthony Mortillaro, representing Regional Transit Districts (RTD)

Present / Absent / Called In

Guests: _____

Present / Called In

Present / Called In

3. Approval of the Agenda
4. Approval of Meeting minutes – January 25, 2022
5. Approval of Treasurer’s Monthly Financial Report for January 2022

Presentations:

1. Legislative Session Update: J.D. Bullington

Action Items:

Subcommittee Updates:

- Conference, Road-eo and Training
(Liz Carter, Mary Collins and Ed Powers)
- Legislative and Communications
(Tony Mortillaro, Christy Ladd, Tom Marking)
- Membership and Sponsors
(Gary Guinn, Mike Bartholomew and James Barela)

Discussion Items:

1. 2022 NM Transit Managers Leadership Conference, Road-eo, Conference and Expo Update and Needs

Board Member Announcements:

Next Meeting

2022 NM Transit Conference – Annual Meeting on Monday, March 7th, 2022

New Mexico Transit Association
Board Meeting Minutes
January 25, 2022
Zoom and Phone Call

Standing Items:

1. Call to Order

President Joe Hardin called the meeting to order at 12:01pm.

2. Roll Call

Board Members Present:

Joe Hardin, President

Elizabeth Carter, Vice-President

Ed Powers, Treasurer

Christy Ladd, Secretary

James Barela, Director at Large

Mike Bartholomew, representing 5307 Programs

Gary Guinn, Business Member

Tom Marking, Professional Business Member

Anthony Mortillaro, representing RTD

Guests: Kevin Olinger, NMDOT Transit & Rail Division

Staff Present: Melissa Drake

Not Present:

David Harris, Ex- Officio

Mary Collins, representing 5311 Programs

3. Approval of Agenda

Ed Powers moved to approve the Agenda; Mike Bartholomew seconded; 0-opposed; motion passed.

4. Approval of Meeting Minutes – December 16, 2021

Mr. Mortillaro moved to approve the minutes of the December 16, 2021, meeting as presented; Mr. Marking seconded; 0-opposed; motion passed.

5. Approval of Treasurer's Monthly Financial Report for December 2021:

Ed Powers, Treasurer, reported that there were basic monthly activities. There was a \$54.42 variance for audit expenses; the budget will be balanced. There is currently \$17,766.85 in the checking account and \$48,105.48 in the savings account. Ms. Drake explained that the NMDOT

reimbursements in the Blackcat system are taking two to three months, making it somewhat difficult to balance the budget.

Ms. Carter moved to accept the December 2021 Treasurers report; Mr. Bartholomew seconded; 0-opposed; motion passed.

Action Items:

1. 2022 NM Transit Road-ee, Conference and Expo Venue:

Ms. Drake informed the Board that Buffalo Thunder and Resort is no longer giving discounts for conferences; the total cost excluding taxes is \$36,750.00, and the room rate is \$133.00 per night. Ms. Drake further explained that Isleta Resort and Casino's cost for the conference excluding taxes is \$18,750.00; and room rates are \$119.00 per night. Mr. Powers states that his biggest hesitation is the early March date; it could be too soon with the state of the Pandemic. Mr. Mortillaro believes that there is no choice but to move forward with hosting the conference at Isleta Resort and Casino because the rates are much more reasonable. Mr. Bartholomew recommended that Ms. Drake get registration packets out the membership as soon as possible; Ms. Drake indicated that she will begin work on it immediately.

Ms. Carter moved to host the 2022 NM Transit Road-ee, Conference and Expo Venue at Isleta Resort and Casino – March 5-8, 2022; Mr. Powers seconded; 0-opposed; motion passed.

Subcommittee Updates

1. Conference, Road-ee and Training: President Hardin asked Mr. Gary Guinn to serve as the MC at the 2022 Road-ee; Mr. Guinn accepted. Mr. Mortillaro informed the Board that NCRTD has a pre-road-ee competition to select attendees for the conference. Ms. Carter recommended that a meeting be held later in the week to discuss giveaways and additional details for the conference. Ms. Carter recommended that face masks with the NMTA logo.

2. Legislative and Communications: Mr. Mortillaro reported that SB99 was introduced for the Transit Bill by Senator Leo Jaramillo; he further said that he as agreed to testify on the Bill's behalf. Mr. Mortillaro asked Ms. Drake to distribute the draft of SB99 to the NMTA Membership in hopes that the Membership would support it. Mr. Marking stated that he will be asking AARP to support the bill as well.

3. Membership and Sponsors: Mr. Guinn reported that it has been some time since he has been able to recruit new membership; some new vendors have been approached. Ms. Drake said that she has not been approached by any new vendors. Mr. Guinn will follow-up and would like to have a meeting in the next month to discuss next steps. Ms. Drake said that she has been approached by neighboring states to advertise open employment positions. Mr. Powers asked if the advertising would put NMTA in a "for profit" status and if it would violate the 501(c)(6) status. Mr. Guinn said that the advertising is a good idea.

Discussion Items:

1. CDL Driver entry level training requirements from FMCSA and its impact on NM training and driver hiring: Ms. Carter reported that Rio Metro has signed up and will be doing

the training internally; they have received approval on their curriculum. Mr. Barela said that Los Alamos is waiting for approval, and that agencies can purchase the training online. Mr. Powers reported that All Abord America is exempt because they do not hire entry level positions. Mr. Bartholomew reported that Las Cruces has a trainer and will be hiring drivers at increased rates; they are having difficulty getting applicants with a CDL.

Board Member Announcements: Mr. Bartholomew reminded the Board that February is a “voting month.” Ms. Drake informed the Board that there are two positions that expire in 2022 – Ms. Collins representing 5311 programs along with Mr. Powers – Director at Large. Ms. Drake further explained that ballots will go out to the NMTA Membership in February 2022.

Mr. Powers recommended to postpone the February 2022 meeting until the Conference; Mr. Hardin recommended that the February 2022 meeting take place as scheduled so that the Conference can be further discussed.

10. Adjournment: Mr. Powers moved to adjourn the meeting at 12:41 p.m., Mr. Bartholomew seconded; 0-opposed; motion passed.

Next Meeting:
February 17, 2022 – Virtual

BUDGET TOTALS	ESTIMATED	YTD ACTUAL	DIFFERENCE
Membership Revenue	14,500.00	11,108.60	(3,391.40)
Conference/Roadeo Revenue	35,000.00	0.00	(35,000.00)
NMDOT Revenue	140,250.00	18,379.23	(121,870.77)
NMDOT Expenses	(140,250.00)	(29,219.77)	111,030.23
NMTA Expenses	(49,430.00)	(13,872.23)	35,557.77
Balance (Income minus Expenses)	70.00	(13,604.17)	(13,674.17)

BUDGET OVERVIEW



Bank Reconciled Balances:

B of A Checking	\$11,802.42
B of A Savings	\$48,106.71
Combined total:	\$59,909.13

INCOME	ESTIMATED	YTD ACTUAL	DIFFERENCE	VARIANCE %
Membership Revenue	14,500.00	11,108.60	(3,391.40)	-23.39%
Conference/Roadeo Revenue	35,000.00	0.00	(35,000.00)	-100.00%
NMDOT Revenue	140,250.00	18,379.23	(121,870.77)	-86.90%
Total	189,750.00	29,487.83	(160,262.17)	-84.46%

NMDOT OPERATING EXPENSES	Annual Budget	YTD ACTUAL	DIFFERENCE	VARIANCE %
Administrator	30,285.00	17,752.87	12,532.13	41.38%
Administrative Prof. Development	0.00	0.00	0.00	#DIV/0!
Employment Taxes	8,320.00	4,874.56	3,445.44	41.41%
Internet Subscription Service	0.00	0.00	0.00	#DIV/0!
Postage	200.00	0.00	200.00	100.00%
Cell Phone	1,000.00	567.66	432.34	43.23%
Audit	3,204.42	3,204.42	0.00	0.00%
Advertisement	0.00	0.00	0.00	#DIV/0!
Contract Services	2,306.22	579.82	1,726.40	74.86%
Dues and Subscriptions	1,500.00	740.46	759.54	50.64%
Equipment	539.36	539.36	0.00	0.00%
Insurance	900.00	197.50	702.50	78.06%
Occupancy Costs	960.00	560.00	400.00	41.67%
Printing/Copying	2,550.00	0.00	2,550.00	100.00%
Office Supplies	720.00	0.00	720.00	100.00%
Office Furniture	0.00	0.00	0.00	#DIV/0!
Travel	2,815.00	153.12	2,661.88	94.56%
Trainings	36,000.00	50.00	35,950.00	99.86%
Roadeo and Conference	48,950.00	0.00	48,950.00	100.00%
Total Operating	140,250.00	29,219.77	111,030.23	79.17%

NMTA OPERATING EXPENSES	Annual Budget	YTD ACTUAL	DIFFERENCE	VARIANCE %
Administrator - 2	7,571.00	4,438.23	3,132.77	41.38%
Employment Taxes - 2	2,080.00	1,218.62	861.38	41.41%
Postage - 2	50.00	0.00	50.00	100.00%
Cell Phone - 2	250.00	141.93	108.07	43.23%
Audit - 2	3,204.42	3,204.42	0.00	0.00%
Contract Services - 2	2,845.58	733.25	2,112.33	74.23%
Insurance - 2	900.00	197.50	702.50	78.06%
Office Supplies - 2	180.00	0.00	180.00	100.00%
Travel - 2	704.00	38.28	665.72	94.56%
NMTA Meetings/Retreat	1,100.00	0.00	1,100.00	100.00%
Roadeo & Conference	3,500.00	0.00	3,500.00	100.00%
National Roadeo Winners Sponsorshi	7,045.00	0.00	7,045.00	100.00%
Legislative Services	12,000.00	3,900.00	8,100.00	67.50%
Legislative Advocacy	8,000.00	0.00	8,000.00	100.00%
Total Operating	49,430.00	13,872.23	35,557.77	71.94%

NMTA Monthly Activity Report

January 2022

Line Item	Credits	Debits	Comments
Income:			
NMTA Deposits:			
NMDOT Reimbursements	6,833.13		Oct. and Nov. reimbursements
Member Dues Deposits	500.00		NMDOT and Pueblo of Isleta CHR
Conference/Road-eo deposits:			
Misc. Deposits	<u>4.30</u>		ADP Payroll tax reimbursement
Total Deposits:	7,337.43		
Expenses:			
NMDOT Reimbursable Expenses:			
Administrator - 1		2,231.18	
Employment Taxes - 1		621.43	
Postage - 1		0.00	
Cell Phone - 1		81.02	
Audit - 1		0.00	
Contract Services - 1		0.00	
Dues and Subscriptions - 1		16.14	Adobe Acrobat
Equipment		0.00	
Insurance - 1		197.50	Liability Insurance Renewal
Occupancy Cost		0.00	
Office Supplies - 1		0.00	
Training - 1		0.00	
Travel - 1		0.00	
Roadeo/Conference - 1		0.00	
Total NMDOT Reimbursable Expenses:		<u>3,147.27</u>	
NMTA Expenses:			
Administrator - 2		557.80	
Employment Taxes - 2		155.36	
Postage - 2		0.00	
Cell Phone - 2		20.25	
Audit - 2		0.00	
Contract Services - 2		0.00	
Insurance - 2		197.50	
Office Supplies - 2		0.00	
Travel - 2		0.00	
Roadeo/Conference - 2		0.00	
National Roadeo Winners Sponsorship		0.00	
NMTA Meetings		0.00	
Legislative Services		1,300.00	
Legislative Advocacy Plan		<u>0.00</u>	
Total NMTA Expenses:		<u>2,230.91</u>	

NMTA (2022 Reg)

Bill: SB14
Sponsors: Stewart (D17)
Title: CLEAN FUEL STANDARD ACT
Summary: Governor's Bill. (Similar to 2021 SB11) Cited as the Clean Fuel Standard Act, lays out a timeline to reduce carbon emissions in transportation fuels through a system of fees, credits generated throughout the economy, reporting and oversight. Requires the Environmental Improvement Board to establish the clean fuel standard and system by rule, administered and enforced by the Environment Department. Requires annual registration of fuel providers and registration fees from providers and entities generating credits. Creates the Clean Fuel Standard Fund appropriated to the Department to be used for costs of administration and enforcement.
Subjects: Water; Transportation; Business, Manufacturing and Economic Development; Energy Resources and Chemicals; State Affairs and State Agencies; Agriculture and Ranching; Natural Resources (Parks and Wildlife); Environment and Pollution; Capital Outlay Requests; Public Finance and Budgets
Related: 2021:SB11
Progress: 2nd House: Referred to Committee
Status: 02/04/2022 – House Government, Elections and Indian Affairs Committee
History: 01/18/2022—S Introduced and referred to Senate Committee's Committee.
01/18/2022—S Also referred to Senate Tax, Business & Transportation.
01/18/2022—S Also referred to Senate Finance.
01/19/2022—S Reported germane by Senate Committee's Committee.
01/28/2022—S Reported Do Not Pass but Do Pass as substituted by Senate Tax, Business & Transportation.
02/02/2022—S Reported Do Not Pass but Do Pass as substituted as amended by Senate Finance.
02/03/2022—S Opened for floor debate.
02/03/2022—S Passed 25-16.
02/04/2022—H Received in the House and referred to House Government, Elections & Indian Affairs.
Scheduled: 02/15/2022—House Government, Elections and Indian Affairs Committee, 8:30 a.m., Room 305
THIS BILL IS LIKELY TO PASS

Bill: HB6
Sponsors: Small (D36)
Title: CLEAN FUTURE ACT
Summary: Governor's Bill. (Related to 2021 HB9, HB137, SB11) Creates the Clean Future Act and amends the Air Quality Control Act to limit statewide greenhouse gas emissions: by 2030, direct emissions no more than 50 percent of 2005 levels; by 2050, total emissions at least net-zero. Requires annual reporting by all state entities and an annual published report. Creates new duties and powers for the Environmental Improvement Board, including rulemaking to govern greenhouse gas emissions offset credits and assessment of fees on sources of emissions.
Subjects: Transportation; Business, Manufacturing and Economic Development; Utilities; Energy Resources and Chemicals; State Affairs and State Agencies; Agriculture and Ranching; Environment and Pollution
Related: 2021:HB9; 2021:HB137; 2021:SB11
Progress: 1st House: Reported from Committees
Status: 02/12/2022 – House Calendar
History: 01/13/2022—H Prefiled in the House.
01/19/2022—H Found Germane by Speaker Egoft pursuant to House Executive Message.
01/19/2022—H Introduced and referred to House Energy, Environment & Natural Resources.
01/19/2022—H Also referred to House Government, Elections & Indian Affairs.
01/31/2022—H Reported Do Not Pass but Substituted without recommendation by House Energy, Environment & Natural Resources.
02/12/2022—H Reported Do Not Pass but Do Pass as substituted by House Government, Elections & Indian Affairs.
Scheduled: 02/15/2022—House Calendar, 11:00 a.m., House Floor
THIS BILL IS NOT EXPECTED TO PASS

Bill: SB30
Sponsors: Jaramillo, Leo (D5)
Title: DIRECT TRANSFER OF TAX PROCEEDS TO REGIONAL TRANSIT DISTRICT
Summary: (Very similar to 2021 SB372) Directs Taxation and Revenue Department, TRD, to transfer directly to the Regional Transportation District the revenues from a regional gross receipts tax imposed by the county on the district's behalf. Currently, tax proceeds are transferred to the imposing county who in turn remits the revenue to the district. Provides for adjustments of distributions to local governments to include these transfers to regional transit districts.
Subjects: County Affairs; Transportation; State Affairs and State Agencies; Taxation, Fees and Audits
Related: 2021:SB372
Progress: 1st House: Reported from Committees
Status: 01/26/2022 – Senate Finance Committee
History: 01/18/2022—S Introduced and referred to Senate Committee's Committee.
01/18/2022—S Also referred to Senate Tax, Business & Transportation.
01/18/2022—S Also referred to Senate Finance.
01/19/2022—S Reported germane by Senate Committee's Committee.
01/26/2022—S Reported Do Pass by Senate Tax, Business & Transportation.

Bill: SB99
Sponsors: Jaramillo, Leo (D5)
Title: STATE TRANSIT FUNDS: 50% TRANSPORTATION MATCH
Summary: Creates the State Transit Fund as a nonreverting fund to be administered by the Department of Transportation to provide funds to public transit agencies. The funds are to match federal grant funds for general public transit operations and infrastructure, to a maximum of 50% of the required match. Fund money may not be used for commuter rail services.
Subjects: Transportation; Appropriations; Indians; County Affairs; Municipalities/City Government
Progress: Introduced
Status: 01/19/2022 – Senate Committee's Committee
History: 01/19/2022—S Introduced and referred to Senate Committee's Committee.
01/19/2022—S Also referred to Senate Tax, Business & Transportation.
01/19/2022—S Also referred to Senate Finance.

THIS BILL WAS NOT RULED GERMANE