



**NEW MEXICO TRANSIT ASSOCIATION
BOARD OF DIRECTORS' MEETING AGENDA**

May 15, 2025 – 12:00 PM

Virtual Meeting

- 1. Call to Order**
- 2. Roll Call**

Board Members:

Elizabeth Carter (President), Director at Large	Present / Absent / Called In
James Barela (Vice President), Director at Large	Present / Absent / Called In
Ed Powers (Treasurer), Director at Large	Present / Absent / Called In
Rebecka Hicks, (Secretary), representing 5311 programs	Present / Absent / Called In
Kevin Olinger, (Ex-Officio representing NMDOT)	Present / Absent / Called In
Leslie Baca, representing 5310 programs	Present / Absent / Called In
Eugene Lujan, representing 5307 programs	Present / Absent / Called In
Brent Roy, Business Member	Present / Absent / Called In
Todd Naktewa, Director at Large, representing Tribal Transit	Present / Absent / Called In
Tom Marking, Professional Business Member	Present / Absent / Called In
Anthony Mortillaro, representing Regional Transit Districts (RTD)	Present / Absent / Called In

Staff

Melissa Drake, Administrative Director	Present / Absent / Called In
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Guests: _____ Present / Called In

_____ Present / Called In

- 3. Approval of the Agenda**
- 4. Approval of Meeting Minutes – February 27, 2025, and March 17, 2025**
- 5. Approval of Treasurer's Monthly Financial Reports for February 2025 to April 2025**
- 6. Presentations: Legislative Update – J.D. Bullington**
- 7. Action Items:**
 - Approval of 10th Amendment for J.D. Bullington
 - Approval of FY2026 NMTA Budget
 - Approval of FY2026 NMDOT Budget
 - Annual Performance Review for Melissa Drake (adjourn to closed session)
 - Consideration of Performance Adjustment for Melissa Drake
 - Discussion and approval of Employee Professional Service Agreement – Change Fiscal Year (Adjourn to open session)
- 8. Discussion Items:**
 - Interactive Map Update
 - 2025 Managers' Leadership, 2026 Roadeo, 2026 Conference and Expo Update
 - Subcommittee changes
- 9. Subcommittee Updates:**
 - **Conference, Roadeo and Training**
(Ed Powers, James Barela, Liz Carter)
 - **Legislative and Communications**
(Tony Mortillaro, Tom Marking, Liz Carter and David Armijo)
 - **Membership and Sponsors**
(Becky Hicks, Todd Naktewa and Brent Roy)
- 10. Board Member Announcements**
- 11. Adjourn - Next Meeting Date/Time/Location: July 17, 2025 at 12pm, Hosting agency to be determined**

**NEW MEXICO TRANSIT ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
February 27, 2025 – 12:00 PM
Atomic City Transit – Los Alamos County
101 Camino Entrada Bldg 1, Los Alamos, NM 87544**

1. Call to Order

President Elizabeth Carter called the meeting to order at 12:03 PM.

2. Roll Call

Board Members:

Elizabeth Carter (President), Director at Large	Zoom
James Barela (Vice-President), Director at Large	Present
Ed Powers (Treasurer), Director at Large	Absent
Rebecka Hicks (Secretary), representing 5311 programs	Zoom
Kevin Olinger, (Ex-Officio representing NMDOT)	Zoom (late 12:15)
Leslie Baca, representing 5310 programs	Present
Mike Bartholomew, representing 5307 programs	Zoom
Brent Roy, Business Member	Zoom
Todd Naktewa, Director at Large, representing Tribal Transit	Zoom (left at 12:35)
Tom Marking, Professional Business Member	Zoom
Anthony Mortillaro, representing Regional Transit Districts (RTD)	Zoom

Staff: Melissa Drake, Executive Director Present

Guests: Eugene Lujan, ABQ Ride Present

3. Approval of the Agenda

Motion to approve agenda: Becky Hicks; Second: James Barela.

Vote: Passed 9-0

4. Approval of Meeting Minutes – January 16, 2025

Motion to approve meeting minutes: Tony Mortillaro; Second: Leslie Baca.

Vote: Passed 9-0

5. Approval of Treasurer's Monthly Financial Reports for January 2025

Melissa presented; Ed absent. Reports included in Board packet. Ordinary business expenses. Some conference deposits. Audit expenses

Motion to approve Treasurer's reports: Becky Hicks; Second: Liz Carter.

Vote: Passed 9-0

6. Presentations:

None.

7. Action Items:

- **Increasing NMTA Membership Dues**

Discussed the recommendation by the Membership and Sponsors committee to increase dues by 20% across the board. Board would like to see how we compare to other agencies. I told them there was a comparison chart (a couple years old) in their packet. Further discussion ensued to add a category for large urban or metro agencies, roll-up RTD into small urban, make large urban double the small urban rate. Future increases will be a percentage increase which means that small to large urban will not be maintained at 1:2.

Motion made: Becky Hicks; Second: Mike Bartholomew.

Vote: Passed 10-0

8. Discussion Items:

- **2025 NM Transit Rodeo, Conference and Expo Update**

Contract signed with Rio Rancho Events Center. Must setup on Saturday instead of Friday this year. NMDOT has approved the agenda. Gail may not be able to come because of the new federal mandates involving travel. CTAA cannot come. SWTA and APTA will be there. Looking to have wellness training of some sort, possibly artwork. NMDOT may present information regarding NEMT. If they can't come physically, we may try to remote them into the conference.

- **2025 SWTA Conference Update after Attending**

Made many connections. Federal updates: trying to pull Federal funding for all transit agencies that are fare free. NM ridership has increased 30%. Discussing mentorship programs to help increase driver retention. Driver assaults were made a felony if convicted in Arizona.

- **2025 LIT Leadership Summit Update**

Trying to find funding for speakers. LIT is not acknowledging other agencies besides Rio Metro as sponsors, working on that. The hotel block of reserved rooms is almost sold out. Working on contracts. NMTA is providing the conference bags.

- **2026 SWTA/NMTA Conference and Expo Update**

Will be held in Albuquerque at the Doubletree Hotel and City Convention Center at the end of March, beginning of April. Possibly 3/28 to 4/3/2026. Tell Melissa of any trainings you may be interested in. There will be no Rodeo in the spring next year, will possibly move to the fall.

9. Subcommittee Updates:

- **Conference, Rodeo and Training**

(Liz Carter, Ed Powers and James Barela)

Nothing additional.

- **Legislative and Communications**

(Tony Mortillaro, Tom Marking, Liz Carter and David Armijo)

Yield to Bus Bill (Senate Bill 213) sponsored by Senator Bobby Gonzales had a hearing, bill passed and moved to Senate Judiciary Committee. Bill to expand Railroad Police Force to include RTD's headed to Senate Judiciary Committee. This could help increase bus service between cities. Working with Sunny505 on map, almost complete. Struggling to get Sunny505

to understand our vision for map capability. Map will be sent to Board for review once complete. The map will be an additional membership benefit.

- **Membership and Sponsors**

(Mike Bartholomew, Becky Hicks, Todd Naktewa and Brent Roy)

Nothing additional.

10. Board Member Announcements

Mike is moving into the new maintenance facility in Las Cruces on March 8, ribbon cutting on March 21. The NMDOT Triennial review is June 3 16, 17, and 18. FTA will review 2-5311 and 2-5310 grant recipients. Kevin Olinger is starting a new job as the Transit/Rail Division Director. The Taos facility should be completed in April 2025. Mike is retiring in June 2025 but will be available thru 2026. Los Alamos got a new Public Works Director, Eric Martinez.

11. Adjourn

Adjourn at 12:53PM.

Motion made: Tony Mortillaro; Second: Mike Bartholomew. Passed 9-0.

NEXT MEETING DATE/TIME/LOCATION: At 2025 NMTA Transit Conference at the Santa Ana Star Hotel and Casino, Monday, March 17, 2025, time TBD.

**NEW MEXICO TRANSIT ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
March 17th, 2025 – 2:00 PM**

Santa Ana Star Hotel and Casino, 54 Jemez Dam Rd, Bernalillo, NM 87004

1. Call to Order

President Elizabeth Carter called the meeting to order at 2:05 PM.

2. Roll Call

Board Members:

Elizabeth Carter (President), Director at Large	Present
James Barela (Vice-President), Director at Large	Present
Ed Powers (Treasurer), Director at Large	Present
Rebecka Hicks (Secretary), representing 5311 programs	Absent
Kevin Olinger, (Ex-Officio representing NMDOT)	Present
Leslie Baca, representing 5310 programs	Present
Mike Bartholomew, representing 5307 programs	Present
Brent Roy, Business Member	Present
Todd Naktewa, Director at Large, representing Tribal Transit	Absent
Tom Marking, Professional Business Member	Present
Anthony Mortillaro, representing Regional Transit Districts (RTD)	Absent

Staff:

Melissa Drake, Administrative Director	Present
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Guests:

Eugene Lujan, ABQ RIDE	Present
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3. Approval of the Agenda

No Formal Agenda for this Meeting.

4. Approval of Meeting Minutes

None.

5. Approval of Treasurer's Monthly Financial Reports

None.

6. Presentations:

None.

7. Action Items:

• **Board Elections**

The only positions that had a choice of candidates were the Director At Large and Rural Transit seats. Ed Powers from All Aboard America! was re-elected for the Director At Large seat and Becky Hicks was re-elected for the Rural Transit seat.

- **Executive Board Elections**

President. Motion made to nominate Liz Carter: James Barela; Second: Brent Roy.

Passed 8-0

Vice-President. Motion made to nominate James Barela: Ed Powers; Second: Liz Carter.

Passed 8-0

Secretary. Motion made to nominate Becky Hicks: Liz Carter; Second: James Barela.

Passed 8-0

Treasurer. Motion made to nominate Ed Powers: Liz Carter; Second: James Barela.

Passed 8-0

No Changes made to the Executive Board.

- **NMTA Board Election for remainder of the term of the seat representing urban transit systems**

Eugene Lujan from ABQ RIDE was nominated to run for the remainder of the term left for urban transit representation. This seat was held by Mike Bartholomew from Roadrunner Transit in Las Cruces. Mike's retirement is effective March 30th, and he officially stepped down from the NMTA Board.

Eugene was elected with a unanimous vote to be the NMTA Director representing urban transit systems.

8. Adjourn

Motion made to adjourn at 2:30 PM

Vote: Passed 8-0

NEXT MEETING DATE/TIME/LOCATION: Thursday, May 15, 2025 – Hosting agency: Roadrunner Transit in Las Cruces, NM.

NM Transit Association

Balance Sheet Summary

As of April 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	21,792.60
Accounts Receivable	88,509.69
Other Current Assets	1,317.96
Total Current Assets	\$111,620.25
TOTAL ASSETS	\$111,620.25
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-55,937.08
Other Current Liabilities	948.61
Total Current Liabilities	\$ -54,988.47
Total Liabilities	\$ -54,988.47
Equity	166,608.72
TOTAL LIABILITIES AND EQUITY	\$111,620.25

NM Transit Association

1000 Bank Of America - checking, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 05/05/2025

Reconciled by: Melissa Drake

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	45,201.79
Checks and payments cleared (21)	-16,684.23
Deposits and other credits cleared (5)	8,927.06
Statement ending balance	37,444.62

Uncleared transactions as of 02/28/2025	-15,348.95
Register balance as of 02/28/2025	22,095.67
Cleared transactions after 02/28/2025	0.00
Uncleared transactions after 02/28/2025	50,363.49
Register balance as of 05/05/2025	72,459.16

Details

Checks and payments cleared (21)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Bill Payment	1998	Hinkle and Landers	-645.75
01/31/2025	Bill Payment	1997	Sunny505	-805.78
01/31/2025	Bill Payment	Debit	4imprint	-2,277.09
01/31/2025	Bill Payment	2000	Rio Rancho Storage Inc.	-240.00
01/31/2025	Bill Payment	1996	J.D. Bullington Government R...	-1,300.00
01/31/2025	Bill Payment	1999	Norton Training & Consulting ...	-2,902.96
02/04/2025	Bill Payment	Debit	Go Daddy	-55.03
02/07/2025	Bill Payment	EFT	Melissa Drake	-1,667.63
02/07/2025	Bill Payment	EFT	ADP Tax	-516.46
02/12/2025	Bill Payment	Debit	Adobe Acrobat Systems	-21.48
02/17/2025	Bill Payment	Debit	DoubleTree by Hilton Tucson	-29.00
02/18/2025	Bill Payment	Debit	The Monica	-28.18
02/20/2025	Bill Payment	Debit	Kokopelli Embroidery & Prom...	-2,095.03
02/21/2025	Bill Payment	EFT	ADP Tax	-510.18
02/21/2025	Bill Payment	Debit	Verizon Wireless	-111.17
02/21/2025	Bill Payment	EFT	Melissa Drake	-1,667.63
02/22/2025	Bill Payment	Debit	DoubleTree by Hilton Tucson	-1,415.00
02/22/2025	Bill Payment	Debit	Bruegger's Bagel - Delaware ...	-12.07
02/25/2025	Expense		QuickBooks Payments	-35.92
02/27/2025	Bill Payment	Debit	Staples	-251.58
02/28/2025	Bill Payment	Debit	Los Alamos Coop Market	-96.29
Total				-16,684.23

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/06/2025	Deposit		Gallup Rural Transit	400.00
02/14/2025	Deposit		Liquid Spring LLC	2,750.00
02/14/2025	Deposit		ABQ Ride	1,000.00
02/21/2025	Deposit		NM Dept. of Transportation	3,575.66
02/25/2025	Deposit		South Central Regional Transi...	1,201.40
Total				8,927.06

Additional Information

Uncleared checks and payments as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/23/2024	Bill Payment	EFT	NM Taxation and Revenue	-293.46
08/22/2024	Bill Payment	1979	Los Alamos County - Atomic ...	-4,500.16
02/01/2025	Bill Payment	Debit	4imprint	-2,277.09
02/25/2025	Bill Payment	2003	Commercial Vehicle Safety All...	-626.96
02/25/2025	Bill Payment	2001	J.D. Bullington Government R...	-1,300.00
02/25/2025	Bill Payment	2004	Rio Rancho Event Center	-5,000.00
02/25/2025	Bill Payment	2002	Sunny505	-1,383.25
02/28/2025	Expense		QuickBooks Payments	-0.99
Total				-15,381.91

Uncleared deposits and other credits as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2025	Deposit		Altro, USA	32.96
Total				32.96

Uncleared checks and payments after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Expense		QuickBooks Payments	-6.78
03/04/2025	Expense		QuickBooks Payments	-0.27
03/05/2025	Expense		QuickBooks Payments	-23.10
03/10/2025	Expense		QuickBooks Payments	-1.54
03/12/2025	Expense		QuickBooks Payments	-0.57
03/14/2025	Expense		QuickBooks Payments	-9.11
03/16/2025	Expense		QuickBooks Payments	-0.46
03/25/2025	Expense		QuickBooks Payments	-9.24
03/26/2025	Expense		QuickBooks Payments	-20.48
Total				-71.55

Uncleared deposits and other credits after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Deposit		South Central Regional Transi...	226.60
03/04/2025	Deposit		City of Farmington - Red Appl...	9.06
03/05/2025	Deposit		Angel Trax Mobile Video Surv...	772.50
03/08/2025	Deposit			1,180.00
03/08/2025	Deposit			5,050.00
03/10/2025	Deposit		El Dorado National	51.50
03/12/2025	Deposit		Los Alamos National Laboratory	19.36
03/14/2025	Deposit			735.00
03/14/2025	Deposit			304.46
03/14/2025	Deposit		Complete Coach Works	850.00
03/16/2025	Deposit		Isaacs & Associates	15.24
03/19/2025	Deposit			4,490.00
03/25/2025	Deposit			2,800.00
03/25/2025	Deposit		NM Dept. of Transportation	1,650.00
03/25/2025	Deposit		All Aboard America!	3,470.00
03/25/2025	Deposit		City of Portales - Transportation	400.00
03/25/2025	Deposit		AARP of New Mexico	309.00
03/26/2025	Deposit		Santa Fe Trails	684.95
04/01/2025	Deposit			10,748.05
04/21/2025	Deposit			2,805.00
04/23/2025	Deposit			6,270.00
04/24/2025	Deposit		NM Dept. of Transportation	7,069.32
04/24/2025	Deposit		City of Socorro	525.00
Total				50,435.04

NM Transit Association

1000 Bank Of America - checking, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 05/06/2025

Reconciled by: Melissa Drake

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	37,444.62
Checks and payments cleared (40)	-90,756.29
Deposits and other credits cleared (21)	68,270.63
Statement ending balance	14,958.96

Uncleared transactions as of 03/31/2025	-20,245.87
Register balance as of 03/31/2025	-5,286.91
Cleared transactions after 03/31/2025	0.00
Uncleared transactions after 03/31/2025	27,417.37
Register balance as of 05/06/2025	22,130.46

Details

Checks and payments cleared (40)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/25/2025	Bill Payment	2004	Rio Rancho Event Center	-5,000.00
02/25/2025	Bill Payment	2002	Sunny505	-1,383.25
02/25/2025	Bill Payment	2001	J.D. Bullington Government R...	-1,300.00
02/28/2025	Expense		QuickBooks Payments	-0.99
03/01/2025	Bill Payment	debit	Best Buy	-86.09
03/01/2025	Bill Payment	debit	Staples	-103.94
03/03/2025	Expense		QuickBooks Payments	-6.78
03/03/2025	Bill Payment	Debit	Vista Print	-90.23
03/04/2025	Expense		QuickBooks Payments	-0.27
03/05/2025	Expense		QuickBooks Payments	-23.10
03/06/2025	Bill Payment	Debit	Kokopelli Embroidery & Prom...	-3,460.71
03/07/2025	Bill Payment	EFT	Melissa Drake	-2,582.61
03/07/2025	Bill Payment	EFT	WAFD Insurance Company	-831.23
03/07/2025	Bill Payment	EFT	ADP Tax	-892.62
03/08/2025	Bill Payment	Debit	Kokopelli Embroidery & Prom...	-1,904.87
03/10/2025	Bill Payment	Debit	Exhibit Solutions of New Mexi...	-457.41
03/10/2025	Expense		QuickBooks Payments	-1.54
03/11/2025	Bill Payment	Debit	Target	-506.00
03/11/2025	Bill Payment	Debit	Best Buy	-214.86
03/12/2025	Expense		QuickBooks Payments	-0.57
03/12/2025	Bill Payment	Debit	Staples	-280.04
03/13/2025	Bill Payment	Debit	B&D Trophies and More	-408.58
03/13/2025	Bill Payment	Debit	Staples	-337.56
03/14/2025	Bill Payment	Debit	Juniper Steakhouse	-249.97
03/14/2025	Bill Payment	2006	Bradley Consulting & Training	-9,325.00
03/14/2025	Expense		QuickBooks Payments	-9.11
03/14/2025	Bill Payment	Debit	WAFD Insurance Company	-395.00
03/15/2025	Bill Payment	Debit	Home Plate	-91.39
03/16/2025	Expense		QuickBooks Payments	-0.46
03/17/2025	Bill Payment	Debit	Adobe Acrobat Systems	-21.48
03/18/2025	Bill Payment	2007	Gail DeLancey	-1,176.74
03/18/2025	Bill Payment	Debit	Zoom Video Communications	-171.80
03/18/2025	Bill Payment	Debit	APTA	-1,075.00
03/18/2025	Bill Payment	2008	Santa Ana Star Casino and H...	-54,697.24
03/21/2025	Bill Payment	EFT	Melissa Drake	-2,580.60
03/21/2025	Bill Payment	EFT	ADP Tax	-896.93
03/24/2025	Bill Payment	Debit	Verizon Wireless	-116.68
03/25/2025	Expense		QuickBooks Payments	-9.24
03/26/2025	Expense		QuickBooks Payments	-20.48

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/27/2025	Bill Payment	Debit	Constant Contact	-45.92

Total -90,756.29

Deposits and other credits cleared (21)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2025	Deposit		Altro, USA	32.96
03/03/2025	Deposit		South Central Regional Transi...	226.60
03/04/2025	Deposit		City of Farmington - Red Appl...	9.06
03/05/2025	Deposit		Angel Trax Mobile Video Surv...	772.50
03/08/2025	Deposit			5,050.00
03/08/2025	Deposit			1,180.00
03/10/2025	Deposit		El Dorado National	51.50
03/12/2025	Deposit		Los Alamos National Laboratory	19.36
03/13/2025	Deposit		NM Dept. of Transportation	1,650.00
03/14/2025	Deposit			735.00
03/14/2025	Deposit			304.46
03/14/2025	Deposit		Complete Coach Works	850.00
03/16/2025	Deposit		Isaacs & Associates	15.24
03/17/2025	Deposit		Carlsbad Municipal Transit Sy...	220.00
03/18/2025	Transfer			45,000.00
03/19/2025	Deposit			4,490.00
03/25/2025	Deposit		All Aboard America!	3,470.00
03/25/2025	Deposit			2,800.00
03/25/2025	Deposit		City of Portales - Transportation	400.00
03/25/2025	Deposit		AARP of New Mexico	309.00
03/26/2025	Deposit		Santa Fe Trails	684.95

Total 68,270.63

Additional Information

Uncleared checks and payments as of 03/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/23/2024	Bill Payment	EFT	NM Taxation and Revenue	-293.46
08/22/2024	Bill Payment	1979	Los Alamos County - Atomic ...	-4,500.16
02/25/2025	Bill Payment	2003	Commercial Vehicle Safety All...	-626.96
03/14/2025	Bill Payment	2005	J.D. Bullington Government R...	-1,300.00
03/25/2025	Bill Payment	2011	Envida	-491.01
03/25/2025	Bill Payment	2010	Rio Rancho Event Center	-10,170.00
03/25/2025	Bill Payment	2009	Norton Training & Consulting ...	-2,864.28

Total -20,245.87

Uncleared deposits and other credits after 03/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2025	Deposit			10,748.05
04/21/2025	Deposit			2,805.00
04/23/2025	Deposit			6,270.00
04/24/2025	Deposit		NM Dept. of Transportation	7,069.32
04/24/2025	Deposit		City of Socorro	525.00

Total 27,417.37

NM Transit Association

1010 Bank of America - Savings, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 05/05/2025

Reconciled by: Melissa Drake

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	48,149.18
Interest earned	0.95
Checks and payments cleared (1)	-45,000.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	3,150.13
Register balance as of 03/31/2025	3,150.13

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/18/2025	Transfer			-45,000.00
Total				-45,000.00

NM Transit Association

1000 Bank Of America - checking, Period Ending 04/30/2025

RECONCILIATION REPORT

Reconciled on: 05/06/2025

Reconciled by: Melissa Drake

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	14,958.96
Service charge	-0.90
Checks and payments cleared (16)	-25,033.75
Deposits and other credits cleared (6)	36,900.56
Statement ending balance	26,824.87
Uncleared transactions as of 04/30/2025	-8,182.50
Register balance as of 04/30/2025	18,642.37

Details

Checks and payments cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/25/2025	Bill Payment	2003	Commercial Vehicle Safety All...	-626.96
03/14/2025	Bill Payment	2005	J.D. Bullington Government R...	-1,300.00
03/25/2025	Bill Payment	2011	Envida	-491.01
03/25/2025	Bill Payment	2009	Norton Training & Consulting ...	-2,864.31
03/25/2025	Bill Payment	2010	Rio Rancho Event Center	-10,170.00
04/04/2025	Bill Payment	EFT	ADP Tax	-1,415.02
04/04/2025	Bill Payment	EFT	Melissa Drake	-3,689.23
04/07/2025	Bill Payment	debit	Staples	-318.44
04/08/2025	Bill Payment	debit	Staples	-435.53
04/11/2025	Bill Payment	debit	Verizon Wireless	-115.24
04/11/2025	Bill Payment	2015	Assistance Dogs of the West	-354.64
04/11/2025	Bill Payment	2014	Sunny505	-1,013.95
04/11/2025	Bill Payment	EFT	ADP Tax	-504.39
04/11/2025	Bill Payment	EFT	Melissa Drake	-1,667.63
04/11/2025	Bill Payment	debit	Adobe Acrobat Systems	-21.48
04/28/2025	Bill Payment	debit	Constant Contact	-45.92
Total				-25,033.75

Deposits and other credits cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2025	Deposit			10,748.05
04/21/2025	Deposit			2,805.00
04/23/2025	Deposit			6,270.00
04/24/2025	Deposit		NM Dept. of Transportation	7,069.32
04/24/2025	Deposit		City of Socorro	525.00
04/28/2025	Deposit		NM Dept. of Transportation	9,483.19
Total				36,900.56

Additional Information

Uncleared checks and payments as of 04/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/23/2024	Bill Payment	EFT	NM Taxation and Revenue	-293.46
08/22/2024	Bill Payment	1979	Los Alamos County - Atomic ...	-4,500.16
04/11/2025	Bill Payment	2012	Rio Rancho Storage	-240.00
04/11/2025	Bill Payment	2017	Melissa Drake	-164.55
04/11/2025	Bill Payment	2016	The Printer's Press	-1,684.33

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/11/2025	Bill Payment	2013	J.D. Bullington Government R...	-1,300.00
Total				-8,182.50

NINTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN

THE NEW MEXICO TRANSIT ASSOCIATION AND

J.D. BULLINGTON GOVERNMENT RELATIONS, LLC

The Professional Services Agreement dated, August 15, 2014 (The "Agreement") between New Mexico Transit Association ("NMTA") and J.D. Bullington Government Relations, LLC. (JDBGR) is hereby amended by mutual agreement of the parties as follows.

The Parties mutually agree to amend Article One (1) (a) reducing the compensation from \$1,800.00 per month (second amendment dated June 22, 2016, third amendment dated July 2, 2018) to \$1,300.00 per month including gross receipts tax, with a limit of \$9,100.00 for the term of this amendment. The Parties mutually agree no invoices will be submitted for the period of May 1, 2025 through August 31, 2025 and JDBGR will commence billing NMTA effective September 1, 2025.

Furthermore, the Parties mutually agree to extend the term of this Agreement. This agreement shall become effective May 1, 2025 and shall terminate on March 31, 2026, unless terminated sooner, pursuant to Article Five (5) of the Professional Services Agreement dated August 15, 2014. All other provisions in the August 15, 2014 Professional Services Agreement remain in effect.

NEW MEXICO TRANSIT ASSOCIATION

J.D. BULLINGTON GOVERNMENT
RELATIONS, LLC

Elizabeth Carter, President

J.D. Bullington

Date signed

Date signed

NAME: **NM Transit Association**

NMTA Board Proposed Budget

FY (fiscal year): **2026**

B		D						
BUDGET LINE ITEM CATEGORY	Match %	FY 2025 NMDOT Approved Budget Share	FY 2025 Approved NMTA Share	FY 2025 Approved Budget TOTAL	Comments for Increase/Decrease	FY 2026 NMDOT Proposed Budget Share	FY 2026 Proposed NMTA Share	FY 2026 Proposed Budget TOTAL
Administrator	80/20 match	36,616.00	9,154.00	45,770.00	Possible pay increase	39,179.00	9,794.00	48,973.00
Administrator Professional Development		0.00	0.00	0.00		0.00	0.00	0.00
Employment Taxes	80/20 match	10,342.40	2,585.60	12,928.00	increase due to possible pay increase	10,859.00	2,600.00	13,459.00
Internet Subscription		0.00	0.00	0.00		0.00	0.00	0.00
Postage	80/20 match	100.00	25.00	125.00		100.00	25.00	125.00
Cell Phone	80/20 match	1,000.00	250.00	1,250.00	increase in monthly cell phone bill	1,100.00	275.00	1,375.00
Audit	50/50 match	3,965.00	3,965.00	7,930.00		3,965.00	3,965.00	7,930.00
Advertisement		0.00	0.00	0.00		0.00	0.00	0.00
Contract Services	50/50 match	1,750.00	1,750.00	3,500.00		1,750.00	1,750.00	3,500.00
Dues & Subscriptions		1,500.00	0.00	1,500.00	increase due to subscription increase for Adobe Acrobat and use of Constant Contact for Newsletter and Training Announcements.	1,750.00	0.00	1,750.00
Equipment		0.00	0.00	0.00		0.00	0.00	0.00
Insurance	50/50 match	900.00	900.00	1,800.00		900.00	900.00	1,800.00
Occupancy Costs		960.00	0.00	960.00		960.00	0.00	960.00
Printing / Copying		4,000.00	0.00	4,000.00	Decrease - Cost in 2025 was less than budgeted.	3,237.00	0.00	3,237.00
Office Supplies	80/20 match	720.00	180.00	900.00		720.00	180.00	900.00
Office Furniture		0.00	0.00	0.00		0.00	0.00	0.00
Travel	80/20 match	1,104.00	276.00	1,380.00		2,480.00	622.00	3,102.00
Training		46,042.60	349.00	46,391.60	Decrease - Due to availability to utilize training assistance through sponsors at Conference.	40,000.00	349.00	40,349.00
Rodeo & Conferences		56,000.00	3,500.00	59,500.00	Increase due to cost increase for AV and meeting package needed to accommodate increase in registrations.	78,000.00	3,500.00	81,500.00
National Rodeo Winners Sponsorship			7,045.00	7,045.00			7,045.00	7,045.00
NMTA Meetings and Retreat			1,100.00	1,100.00			1,100.00	1,100.00
Legislative Services			10,000.00	10,000.00			10,000.00	10,000.00
Legislative Advocacy			10,000.00	10,000.00			10,000.00	10,000.00
APTA Legislative Advocacy Grant								
TOTALS		165,000.00	51,079.60	216,079.60		185,000.00	52,105.00	237,105.00

Revenue Rec'd in FY2025:

Member Dues	\$12,325.00
Manager's Conference	2895
Annual Road-ee, Conference, Expo	<u>\$54,980.00</u>
Net Revenue	\$70,200.00

Amt. rec'd to date, outstanding amt. is \$1,700
 Amt. rec'd to date, outstanding amt. is \$125.00
 Amt. rec'd to date, outstanding amt. is \$5,300

Anticipated Revenue for FY2026

Member Dues	\$16,200.00
Manager's Conference	\$3,500.00
Annual Road-ee, Conference, Expo	<u>\$60,000.00</u>
Net Revenue	\$79,700.00